

2016 Christkindl Market

Vendor Application -- Please Read and Complete Carefully

SECTION A -- Vendor Information

Vendor Name(s): _____
Additional Name(s) (if applicable): _____
Business Name (if applicable): _____
Mailing Address: _____
City/State/Zip: _____
Home Phone: _____
Cell Phone: _____
E-Mail: _____ FAX: _____
Web Site: _____

SECTION B -- Description of Merchandise

Please describe, in detail, the merchandise you intend to bring to the 2016 Chrstkindl Market.

We also ask that you submit a minimum of two photos (photos can be copies and will not be returned) along with your application.

SECTION C -- Provided by The District

1. Facility for the market. Each vendor will be provided a 10x10 booth space. Each space has a table, 2 chairs & electricity.
2. Vendor placement based on the type of merchandise and the number of spaces rented. Vendor Meeting attendance will help determine location.
Final decision on booth location is at the sole discretion of The District.
3. Set-up times on:
Friday, December 2, 2016 8:00am - 3:00 pm
4. Hours of Operation
Friday, December 2, 2016 4pm - 8:00pm (Preview Party)
Saturday, December 3, 2016 10:00am - 5:00pm
Sunday , December 4, 2016 11:00am - 3:00pm
5. Advertising will be done through a variety of media.
6. Contract notification by October 1, 2016

SECTION D -- Vendor Responsibilities

1. Be in attendance of your space for the duration of the entire event and 15 minutes prior to the opening each day.
2. Keep your space neatly arranged and appropriately stocked.
3. Remove all trash from your area at the end of the show.
4. Must bring appropriate table coverings; packing materials and extra merchandise must be stored out of sight.
5. All merchandise must be clearly priced.
6. As a vendor, you are required to park in the back of the lot leaving spaces closest to the building for customers.

SECTION E -- Cancellation Policy

Once contract notification has been made, the vendor will have 5 business days to confirm their placement in the 2016 Christkindl Market. Upon confirmation, any vendor that cancels for any reason will forego their \$85.00 (per booth) entry fee.

SECTION F -- Confirmation of Application

By signing you agree that you have read the application thoroughly and agree to the conditions described. You agree that you will not hold The District, it's members, or the event planners responsible for damage, loss or theft of any kind. You give permission for your images to be used for publicity releases. You understand that vendors may not assign their space or contract to any other person. You also agree that sales tax payment is the sole responsibility of the vendor.

Number of 10x10 booths requested _____ X \$85.00 each = \$ _____

Print Vendor Name

Signature of Vendor

Date

Applications Must Be Received by September 1, 2016